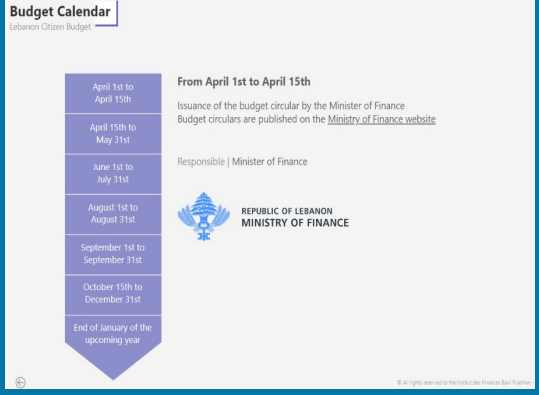
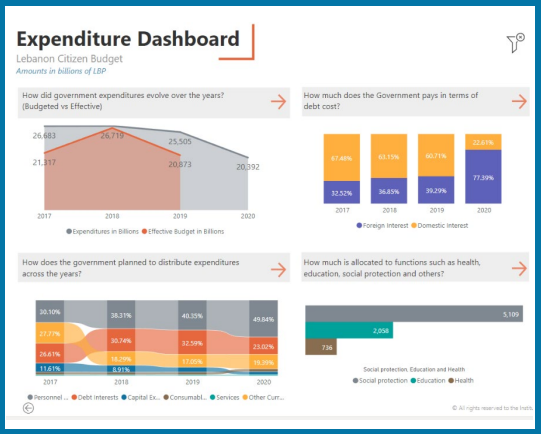
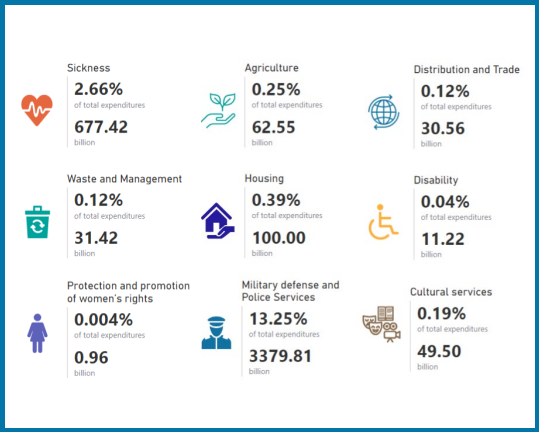
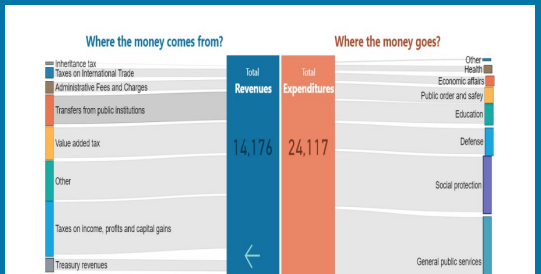
| User Guide









معهد باسل فليحان المالي والاقتصادي
Institut des Finances Basil Fuleihan

الجمهورية اللبنانية
وزارة المالية

Lebanon Citizen Budget |About us

The **Lebanon Citizen Budget** is an initiative of the Institut des Finances Basil Fuleihan and the budget directorate at the Directorate General of Finance to improve budget transparency and accessibility and to increase the value of budgetary and fiscal information, making it easy to find and re-use by everyone.

It was developed with the initial support of UNICEF, under the project "*Enhancing Budget Transparency, Accountability and Inclusiveness in Lebanon*".

The **Lebanon Citizen Budget** harvests the metadata from the Lebanese Ministry of Finance, and in particular from the official Budget Law, the Public Finance Monitor Reports published on the Ministry's website and the unaudited spending data provided by the Ministry.

It helps you navigate the data through a series of questions that shed the light on the Government's revenues and main spending categories. Whether you want to know more about the various sources of revenues, or about the wage bill, debt costs, public investment and off-budget expenditures, or want to identify the main functions of spending, you can check the reports and roll over the visuals to get more information. Insights were also included to help you better understand some of the figures, indicators and trends.

Data is provided in LBP.

Why Power BI?

The Lebanon citizen budget dashboard was developed on Power BI.

Power BI is a business analytics solution that lets you visualize your data and share insights across your organization or embed them in your app or website. It connects hundreds of data sources and **bring your data to life** with live dashboards and reports.

Data is imported and pre-loaded into Power BI cache. It allows you to take advantage of its high-performance query engine and to instantly filter data.

For more information, you can check Driving a data culture: from insight to action.

Content

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8. Drilldown
9. Sorting
10. Decomposition Tree
11. Get more information
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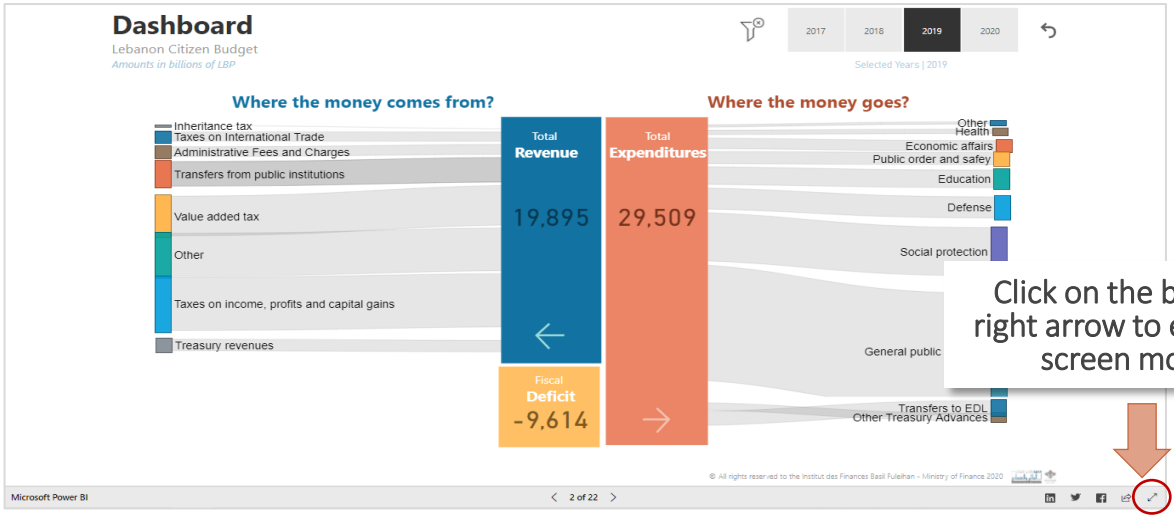
Get started

How to Navigate and Use the platform

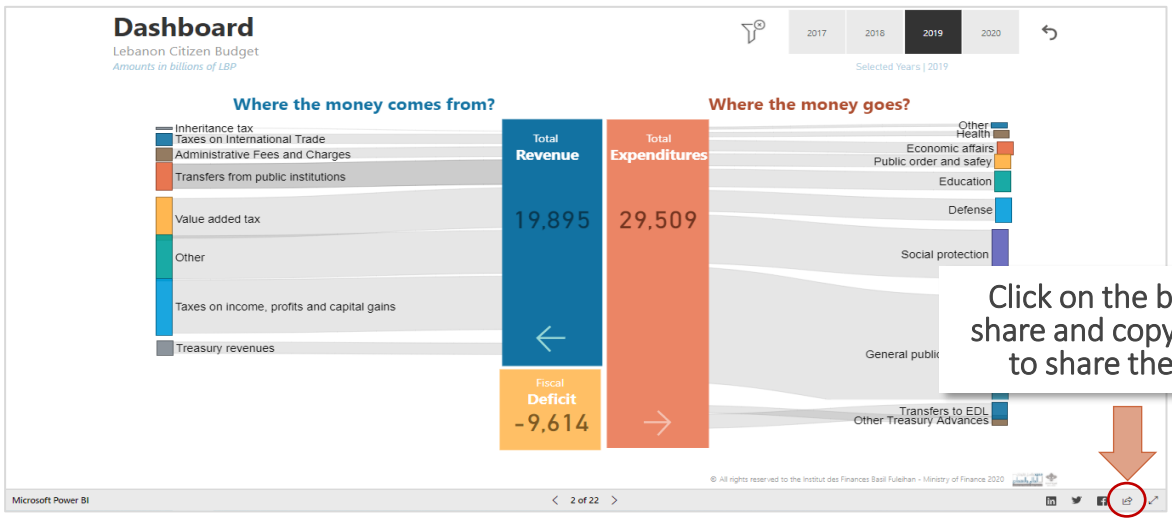
1| Enter and Exit full screen



Click on the bottom-right arrow to enter full screen mode.

Press “Esc” to exit full screen

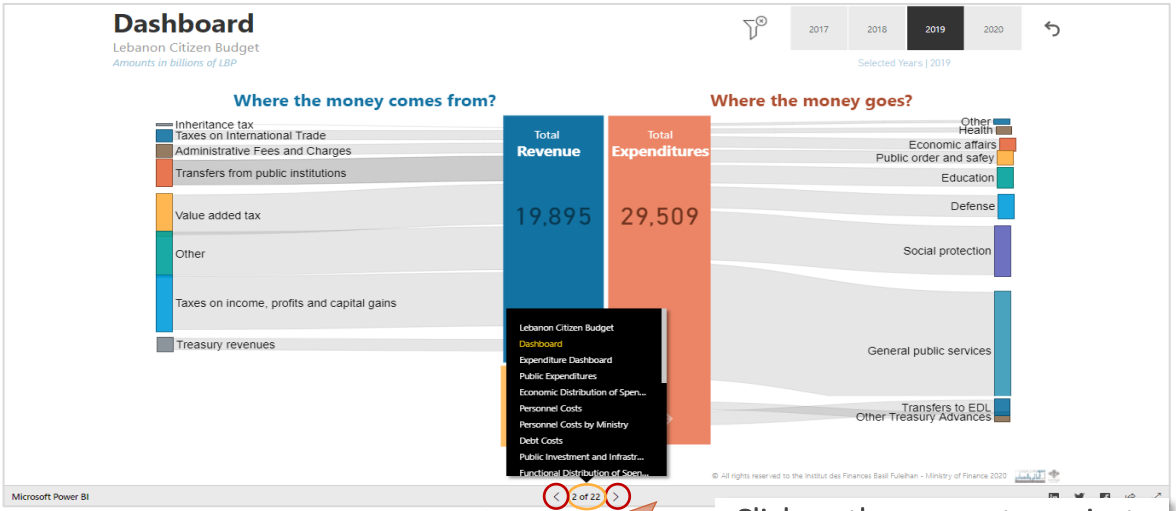
2| Share a link



Click on the bottom-share and copy the link to share the page

If you share the link in the browser bar you will share the whole report

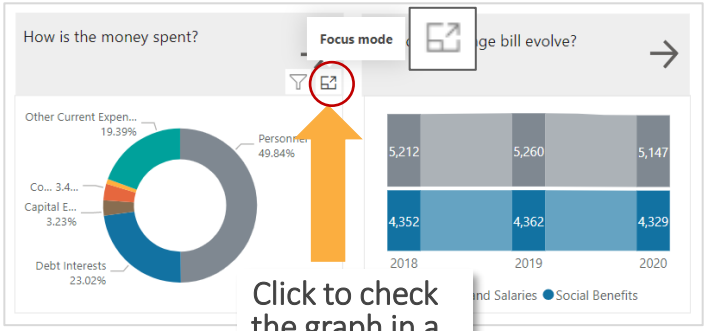
3| Navigate Dashboard Pages



Click on the numbers to open the page list.

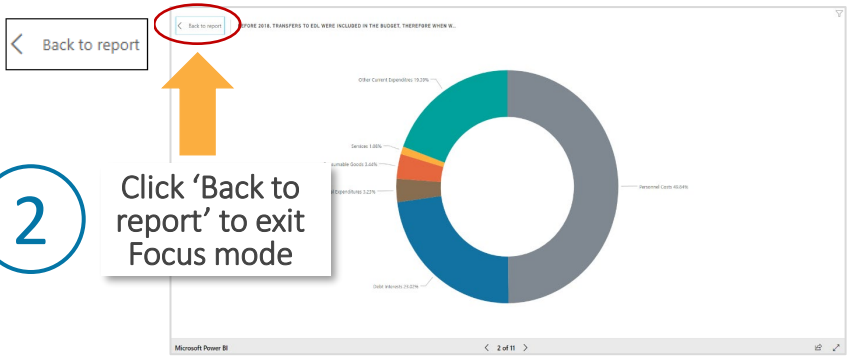
Click on the arrows to navigate across the pages

4| Focus mode and Back to report



1

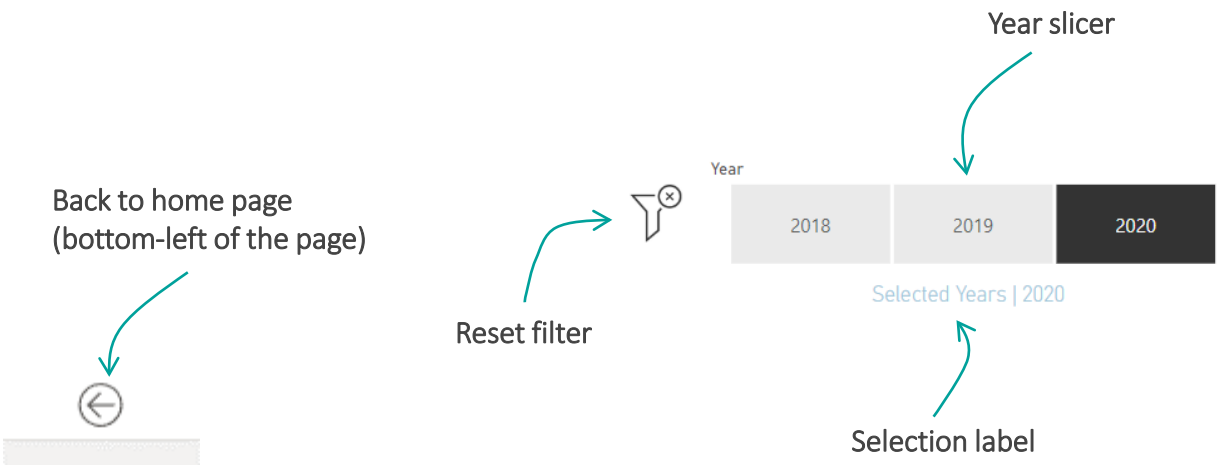
Click to check the graph in a bigger size



2

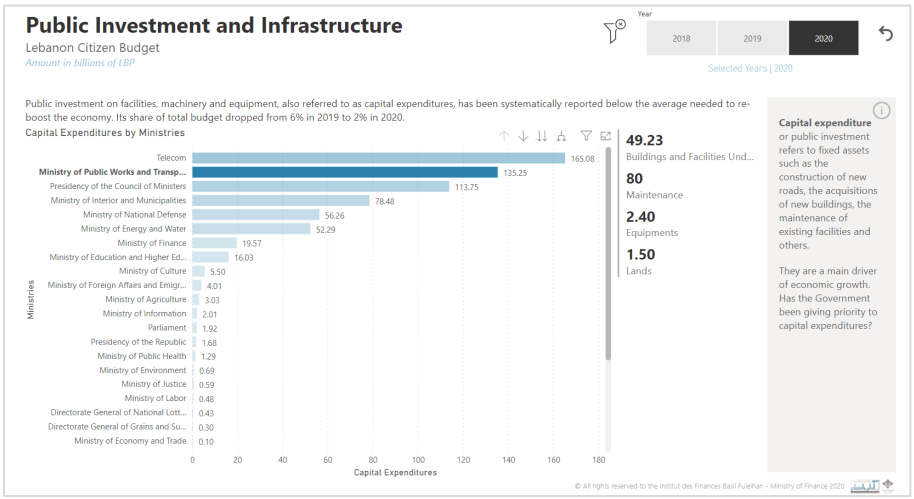
Click 'Back to report' to exit Focus mode

5| Year slicer, Reset filter and Back to home page



Tip! Press and hold CTRL key to select multiple years

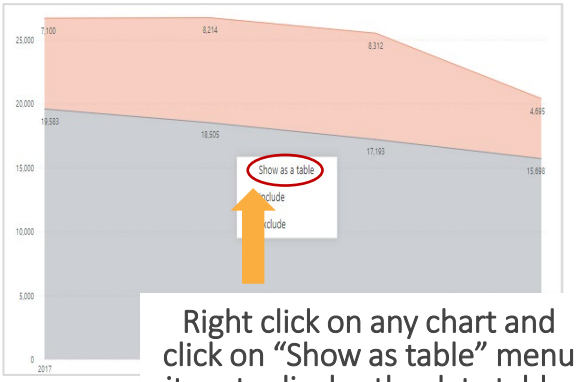
6| Cross-highlighting



Cross-highlighting is one of the default setting for visual interactions. In Power BI all visuals on a report page are interconnected by default.
If you select a data point on one of the visuals, all the other visuals on the page that contain that data change, based on that selection.

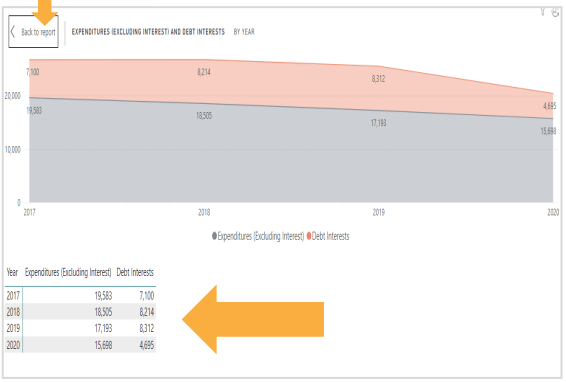
Tip! Press and hold 'CTRL' key to select multiple chart elements

7| Show as table



Right click on any chart and click on “Show as table” menu item to display the data table.

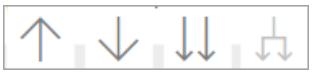
Back



8| Drilldown

Hover over a visual!

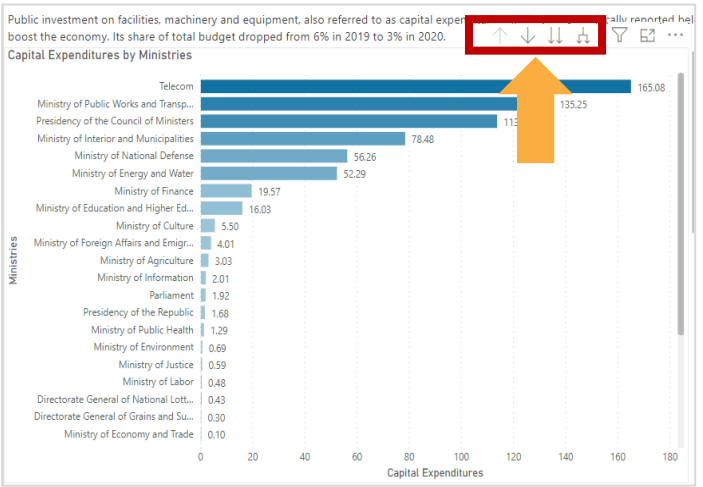
If you see a combination of these drill controls at the top, your visual has a hierarchy.



Drill down all fields at once

Expand all fields at once
(Not recommended)

Drill down one field and then click on any category to check the details

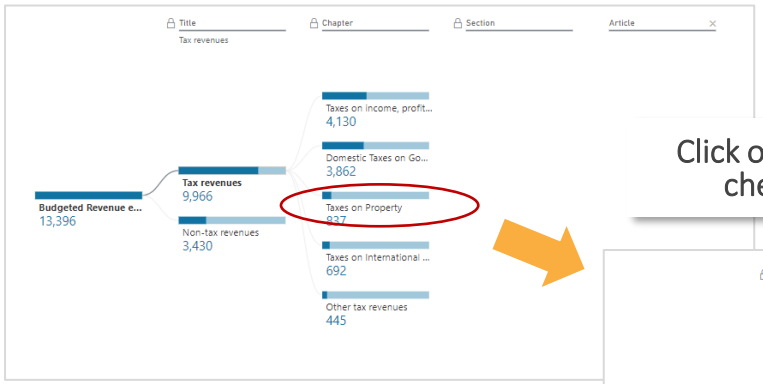


9| Sorting

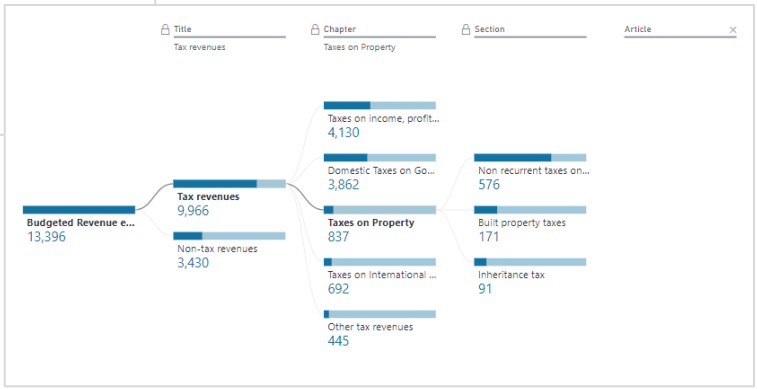
Click on the small arrow in any column of any table and sort your data (ascendant / descendent)

Title	Amounts	Amount %	YoY %	Consumable Goods	Services	Wage bill	Social Benefits	Capital Expenditure	Other Expenditures
Common expenses	11,293	44.28%	2.45%	0.00	0.00	0.00	2,981.00	0.00	8,312.00
Ministry of National Defense	2,906	11.39%	-9.16%	308.51	22.35	2,017.15	484.03	57.14	16.62
Telecom	2,276	8.92%	-15.73%	7.65	0.34	229.39	2.71	125.31	1,910.23
Ministry of Education and Higher Education	2,085	8.18%	-0.30%	3.18	36.11	1,740.04	54.45	24.52	226.99
Ministry of Interior and Municipalities	1,637	6.42%	-1.96%	136.62	18.32	1,040.58	302.42	76.65	62.89
Presidency of the Council of Ministers	1,027	4.03%	-32.60%	18.03	14.67	194.96	342.91	383.81	72.54
Ministry of Public Health	743	2.91%	1.91%	170.88	1.74	36.89	0.86	1.77	530.64
Ministry of Finance	641	2.51%	-11.89%	11.88	49.59	154.91	21.88	197.54	205.01
Budget reserve	624	2.45%	-26.08%	0.00	1.00	37.00	135.00	0.00	451.44
Ministry of Energy and Water	395	1.55%	20.62%	1.13	0.85	13.97	0.20	362.75	16.53
Ministry of Public Works and Transportation	390	1.53%	-11.85%	9.94	3.45	56.80	0.86	316.85	1.66
Ministry of Labor	365	1.43%	-6.27%	0.47	1.33	10.13	0.19	0.72	352.00
Ministry of Social Affairs	335	1.31%	47.08%	1.96	0.43	6.86	0.13	0.11	325.87
Ministry of Foreign Affairs and Emigrants	178	0.70%	-0.88%	6.70	42.90	102.49	1.40	6.42	17.67
Ministry of Justice	114	0.45%	-1.88%	3.14	4.55	88.52	13.22	1.05	3.98
Directorate General of National Lottery	92	0.36%	-4.96%	0.05	8.26	0.76	0.31	1.42	81.20
Total	**25,505**	**100.00%**	**-4.54%**	**732.44**	**236.43**	**5,930.62**	**4,361.61**	**1,583.17**	**12,660.23**

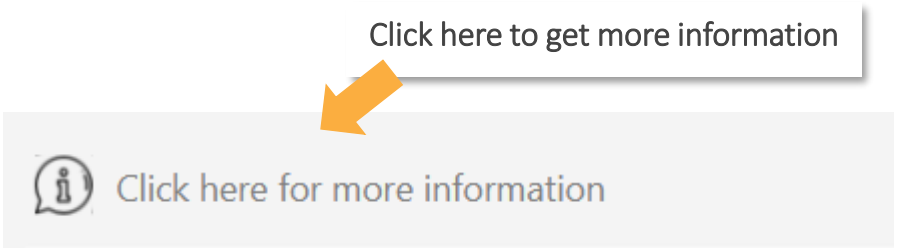
10| Decomposition tree



Click on any category to check the details



11| Get more information

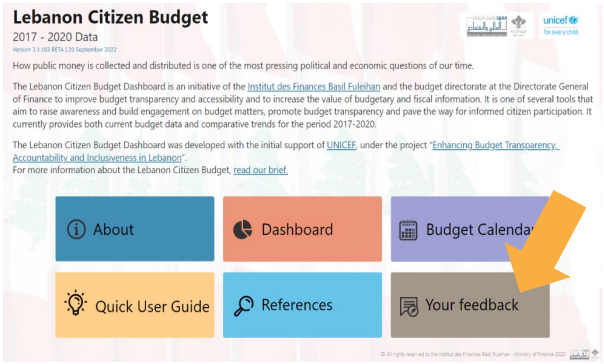


12| Frequently asked questions

Was this quick guide useful? Did it help you navigate easily the dashboards and understand the data?

As we continuously look to improve our work, do not hesitate to share with us your feedback!

And follow us on:

- IOFLebanon
- Institut des Finances Basil Fuleihan
- IOFLebanon
- IOFLebanon
- InstituteOfFinance

Leave us your Feedback|